

## MINUTES OF HLF RESILIENT STEERING GROUP

Date: 11 May 2018

**9:30am – 11.00am, Clarion House, Morden**



<b>Steering Group Members Present:</b>
John Waxman - Barker Langham
Tim Sargeant - Clarion House
David Webb - Environment Agency & WVRPT
Peter Massini - GLA
Mandar Puranik - LB Sutton
Simon Ingyon - Enable/LB Wandsworth
Verena Trend - LB Croydon
Frazer Osment - LDA
Rebeca Watts - Living Wandle Partnership
Michael Parsons - National Trust
Jacqui Cayenne - Wandle Housing
Sue Morgan, Tony Burton, Lysanne Horrox - WVRPT

<b>1</b>	<b>Welcome, introductions and refreshments</b>
<b>2</b>	<b>Apologies for absence</b> Doug Napier – LB Merton, Matt Parsonage – Clarion Housing, James McGinlay – LB Merton, Paul McGarry – LB Merton, Nic Durston – WVRPT, Andrew Kauffman – idVerde, Stephen Tate – LB Croydon
<b>3</b>	<b>Quick round up</b>
3.1	<b>Minutes of the last meeting</b> <ul style="list-style-type: none"><li>• Terms of reference were updated to include in kind contributions from members and the start and end date of the project. With no other comments from the group, the ToR were finalised.</li><li>• It was agreed that a shared Google Drive of key documentation would be useful.</li></ul> <p><b>Action: LH to set up and provide access to Steering Group</b></p> <ul style="list-style-type: none"><li>• The ability to cross network and communicate is crucial at key events.</li></ul> <p><b>Action: All to send through key dates to LH who will add to the comms planner and distribute</b></p>
3.2	<b>Noted:</b> SM showed the group the Wandle Vistas film and RW gave an overview of the project and how she hoped the GLA, Wandle Forum and WVRPT could carry on the legacy in taking vistas into account in planning decisions.
3.3	<b>Noted:</b> SM gave further updates including that although funding for 4 Wandle Wonder Boxes through the Good Growth Bid didn't get approval, there is funding available for one, which she would like placed near the Causeway in Wandsworth, to coincide with the Wandle Fortnight which runs 9-25 September. This will be a focus of engagement and consultation on the HLF project for the wider community.
<b>4</b>	<b>HLF Team Report</b>
4.1	<ul style="list-style-type: none"><li>• JW said he was deputising for Darren Barker who was unable to attend.</li><li>• Presenting the slides, he provided an outline of the project brief and what it should achieve and deliver.</li><li>• Currently in the second phase of initial recommendations and knowledge of the Wandle.</li></ul>

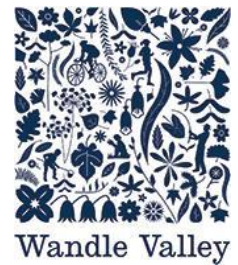
	<ul style="list-style-type: none"> <li>Listed some of the key meetings and said what is discussed at the Steering Group will help focus these.</li> </ul>
4.2	<p><b>Progress to date</b></p> <ul style="list-style-type: none"> <li>Formed the project team.</li> <li>Fortnightly project meetings with the Trust now in progress.</li> <li>Researched on a range of themes and opportunities based on the brief.</li> <li>Scheduled the first roundtable for 21 May.</li> <li>Full team Wandle cycle tour too place on 20 April.</li> <li>Culvers Lodge site assessment.</li> <li>Working on initial proposals/recommendations for Roundtable and emergent prospectus.</li> <li>Planning the subsequent Roundtables.</li> </ul>
4.3	<p><b>What the maps show us</b></p> <ul style="list-style-type: none"> <li>FO presented an update on the All London Green Grid boundary and how it relates to the Wandle. Question – should it focus on green and urban?</li> <li>Various other maps were presented which showed a well-connected corridor for sustainable movement, realising heritage is important and a need to reinforce the high degree of accessibility linked to economic fortunes.</li> <li>The mapped growth areas show how important the Wandle is and the growth of intensification in over the next 20/30 years. The roll of the Wandle as a key piece of infrastructure is crucial.</li> <li>The areas like the Delta and Chapter House show poor links and that the problem is with development area ie urban and not green space.</li> <li>The linear linkage is better than they thought and bring in ways for people to understand where they are going through. Branding is crucial and relatively small investment could make a big impact.</li> <li>There is a mosaic of interconnected spaces to bring into a single body, but who delivers within it? Bottom up, enabling people to deliver?</li> <li>The area of Beddington Farmlands, Beddington Park and Mitcham Common is a major opportunity. Maybe people will see that area as the ‘Regional Park’ per se.</li> </ul>
4.4	<p><b>Finance</b></p> <ul style="list-style-type: none"> <li>JW discussed three strands of funding; Public, Civic and Market.</li> <li>There is a challenge to try and align funding for achieving multiple outcomes.</li> <li>Where does the money come from, it would make sense for the Trust to have ‘a pot’. It was noted that various organisations are applying for the same funding stream.</li> </ul>
4.5	<p><b>Early Research on governance and models of management</b></p> <ul style="list-style-type: none"> <li>If you had a body of power to facilitate change, it would allow other organisations to deliver the change on the ground.</li> </ul>
5	<p><b>Questions were presented to the group and various discussions held.</b></p> <p><b>MP – LB Sutton</b></p> <ul style="list-style-type: none"> <li>Models already exist, like the South London Partnership. They need to change the way they work with the Trust.</li> </ul> <p><b>TB – WVRPT</b></p> <ul style="list-style-type: none"> <li>What happens next? The process is as important as the outcome. How do we ensure communities participate?</li> <li>From the community perspective, they know about the green spaces and need to find something that co-ordinates the delivery.</li> </ul> <p><b>SM - WVRPT</b></p> <ul style="list-style-type: none"> <li>Agreed that co-ordination is crucial. The LWLP has shown how on a small scale it could work with 3 staff and a pot of money.</li> <li>Shared outcome is good, but it needs to be a true partnership. Funding is getting shorter, with similar organisations bidding for similar things.</li> </ul>

	<ul style="list-style-type: none"> <li>• 8 BIDs in the Wandle Valley. Greening, resilience and industrial areas. How do we make the Trust financially secure in order to help facilitate?</li> <li>• Delivery body or co-ordinator? The Wandle Valley use to be part of South London Partnership’s strategy.</li> <li>• There is now disconnection between funding opportunities. Local funding is an issue with local authorities strapped to deliver services.</li> <li>• The purpose and vision of the Trust has been completed through prior consultation resulting in the strategy document. This process is not how the projects are secured on the ground, it is an internal look at the structure of the Trust and the governance of the Trust has to be changed.</li> </ul> <p><b>DW – Environment Agency</b></p> <ul style="list-style-type: none"> <li>• The Trust needs to be driving. How much can it actually deliver?</li> <li>• Need to provide a framework of potential deliverers and clear benefits identified.</li> <li>• There is a desire, but also blockers.</li> </ul> <p><b>FO - LDA</b></p> <ul style="list-style-type: none"> <li>• Traditional funding schemes are finishing and need multiple funding sources. There needs to be a link between green space and economic growth. These discussions eventually need to be had at CEO level.</li> <li>• The community perspective is the output and not the process. Need to get the organisation fit to be able to help these communities, with a bottom up delivery focus.</li> </ul> <p><b>TS – Clarion Housing</b></p> <ul style="list-style-type: none"> <li>• The link to the Wandle is referred to in planning applications and can see the value.</li> <li>• Core areas of opportunity (except for Ravensbury) are deprived areas and areas of intensification.</li> <li>• Need to look at housing challenges and unreleased potential.</li> <li>• Looking at employment intensity, not just housing, although projects so far have been housing driven.</li> </ul> <p><b>JC – Wandle Housing</b></p> <ul style="list-style-type: none"> <li>• Wandle Housing are more about the social economic part – jobs and social improvement.</li> </ul> <p><b>RW – Living Wandle Landscape Partnership</b></p> <ul style="list-style-type: none"> <li>• LWLP liked to think that they have been a helper and supporter of the Trust and a friendly face to bridge the gap until the Trust is in a position to have that face. Need to be patient for the outcome of the project.</li> </ul> <p><b>VT – LB Croydon</b></p> <ul style="list-style-type: none"> <li>• Economic growth is very exciting. It is very timely as they have a new portfolio and the opportunity of S106 of mapping the growth zones. She will speak to her colleagues.</li> </ul> <p><b>MP – National Trust</b></p> <ul style="list-style-type: none"> <li>• Interested in what demonstrable impact can play in improvements to people and wildlife. Improvement of green spaces is important.</li> </ul>
5.1	<p><b>Roundtables</b></p> <ul style="list-style-type: none"> <li>• The Roundtables will help disseminate and drive up higher strategic and pan London level talk of the Wandle and how to solve the issues.</li> </ul> <p><b>Action: All to look through suggested attendees for each Roundtable and provide any additional names. There is a maximum number of 25 people per session.</b></p>

	<p><b>Action: All - provide any feedback on the Roundtable contents to SM &amp; LH.</b></p> <p><b>Action: All Steering Group members are invited, please let LH know if you wish to attend.</b></p>
5.2	<p><b>Next steps:</b></p> <ul style="list-style-type: none"> <li>• JW will take feedback from the meeting and look at options and how to develop going forward. There have been important messages that need to be digested.</li> <li>• FO will be trying to get a perspective that will give direction of travel to enable discussion for the next level.</li> </ul>
6	<p><b>AOB</b> None noted.</p>
7	<p><b>Dates of next meetings:</b></p> <p>Due to a clash of WVRPT's Board Meeting, it is suggested the meeting on 11 July is moved forward to 4pm to 5.30pm at the Snuff Mill, Morden Hall Park.</p> <p><b>Action: All to provide availability to LH</b></p> <p>Other meetings confirmed as 11/09/18, 13/11/18. Venue: Clarion Housing Association, Clarion House, 1 Central Rd, Morden.</p> <p><b>Action: LH to send diary meeting invites</b></p>
	<p><b>Papers tabled:</b> Agenda, Terms of reference, Draft Roundtable agenda</p>



## Bringing the Park to Life Wandle Valley HLF Resilient Heritage Steering Group Terms of Reference



### Objectives

The following governance structure has been agreed through the HLF funding application process and Trust Board approvals.

The Wandle Valley Regional Park Trust Board will be ultimately responsible for overall control of the project, with 2 x delegated members represented on the projects steering group.

**The Wandle Valley HLF Resilient Heritage Steering Group**, is a start and finish group which will oversee the smooth running of the 12-month project and support the Trust in the development and delivery of the project, through its membership of senior local authority officers, trust board members and key strategic funding partners, who all have a mandate and delegated authority for key decision making.

The duration of the project will run from March 2018 to March 2019

The responsibilities of the group are to:

- Ensure the project is run efficiently by giving the consultant team ready access to required information;
- Ensure any actions from the meeting are carried out promptly;
- Assist the consultant team and the Trust in communicating deliverables and actions to senior decision makers in respective organisations and local authorities;
- Effectively disseminate information and actions to their member organisations;
- Advise the Trust and Consultants on communication planning and decision-making processes in their respective organisations;
- Offer advice and assistance to the Trust and consultancy team and troubleshoot as necessary;
- Promote the Wandle Valley Project positively within their organisations and London wide networks;
- Ensure in-kind contributions from members' organisations are made available to consultants;
- Participate through ideas and representation in the Pan London learning program;

### Membership:

Wandle Valley Regional Park Trust x 2 board members, 2 x WVRPT staff members, Croydon Council, Wandsworth Council, Merton Council, Sutton Council, Wandle Housing, Environment Agency, Clarion Housing, Living Wandle Partnership, ID Verde, National Trust, Greater London Council.

- Membership has been agreed by the WVRPT Board and as agreed purposes with the HLF.

- Membership includes the relevant four local authorities, representatives from the Trust Board and funders.

#### **Accountability:**

- Individual members are responsible for reporting back to the Steering Group on progress made within their respective organisations. Between steering group meetings, they should report to the Trust officers as first point of contact.

#### **Working methods / ways of working:**

- The steering group will meet every 8 weeks (times and venues below).
- Regular attendance is encouraged to allow continuity and progression.
- Smaller working groups may be developed for the project work strands – Business planning, governance, delivery and implementation plan, Culvers Lodge, Pan London Learning.
- The Trust and Consultants will act as secretariat and distribute communications regularly - where immediate actions are required, the Trust will issue a summary of actions required with 2 days of the meeting.
- The Trust will Chair the first meeting, thereafter the group will benefit from a rotating Chair.
- The papers for the meeting will be generated 10 working days prior to each meeting via email from the Trust.
- All members will have access to a shared online folder, with relevant project information, which will be established by the Trust after mobilisation of the project.
- The Pan London learning events will comprise a series of Round Table events and 2 x seminars – dates will be provided through regular meeting communication
- In kind contributions from members include access to meeting space, access to GIS and data searches and officer time to support the project.