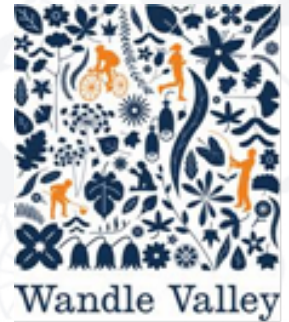


GET ACTIVE Wandle Valley



Get Active Wandle Valley Project Co-ordinator
£28,000 pa – 14 Months, Full Time Fixed Term Contract
Wandle Valley, South London

Co-ordinate, collaborate and communicate an exciting new venture

The Wandle Valley Regional Park Trust (WVRPT) was established in 2013 to provide the vision, leadership, co-ordination and resources to create a new regional park along the River Wandle in South London over the next ten years.

www.wandlevalleypark.co.uk,

<http://wandlevalleypark.co.uk/wandle-valley-regional-park/strategy/>.

The Get Active Wandle Valley programme is funded through the Sport England Community Sport Activation Fund.

This unique project has brought together partners from four local authority areas as well as the National Trust, with representation from both leisure and public health sectors to deliver a 3-year programme focusing on parks and public health from January 2016 – December 2018.

Our exciting venture represents an excellent opportunity for an experienced, enthusiastic, motivated, results-driven Project Co-ordinator to lead delivery of our Get Active Wandle Valley programme for the remainder of the projects life.

You will be based in the beautiful Morden Hall Park, and will join the WVRPT at a pivotal moment in its development, having recently been granted development funding from the Heritage Lottery Fund.

You will understand the connection between active lifestyles and the use and access to greenspace and have insight into social prescribing and health benefits of green Infrastructure.

You will lead an established programme of activities, utilise the final year of our TFL bike grant programme, work with our committed team of Activators and shape the project for the future to make your professional mark.



This a wide-ranging role where you will have responsibility for:

- Building and maintaining local relationships while ensuring effective involvement of the project with partners, ie Local Authorities, National Trust, London Sport, National Governing Bodies and others
- Leading and managing stakeholder consultations with partners, volunteers, local communities and media to ensure full involvement and understanding
- Initiating the promotion and marketing of the sport and physical activity offering. This will involve creation of web content and social media messaging as well as publicising events through Press Releases and organising promotional material with partners
- Auditing current activities, developing a comprehensive programme of physical activities and combining existing ones with new and innovative opportunities for the wider community
- Managing volunteers to help design, organise and deliver sporting events and experiences.

We are looking for someone with:

- experience of Sport England projects
- experience of activating, non-active participants in programmes and retaining them
- sound project evaluation skills
- superb project management skills
- demonstrable evidence of managing projects (£25k-£100k) over a short-term basis
- experience of financial reporting, budgeting and claims to grant funders
- confidence, motivation and passion with outstanding relationship building skills
- excellent IT and communication skills (both written and verbal)
- confidence and flexibility to work across multiple locations by public transport, bike or car
- confidence to be a self starter

All applications for this position will be subject to enhanced DBS clearance.

This is a fabulous chance to be involved in a truly iconic project and we would ideally want our new Project Co-ordinator to start at the beginning of November 2017.

If you believe you have the essential requirements for this position and you share our vision and excitement about developing a new Regional Park for London find out more by downloading the Job Description and Person Specification here:

<https://wandlevalleypark.co.uk/jobs-and-careers/>

Please send your covering letter, CV, and evidence of how you meet the person specification, to:

FAO Sue Morgan, info@wandlevalleypark.co.uk

Closing date for applications: 23rd October 2017

Interview date: 30th October 2017

Applications welcome from freelance consultants

WVRPT is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.

We are an Equal Opportunities Employer

No agencies please